

July 25, 2005

WEST VIRGINIA BULLETIN NO. WV360-5-26

SUBJECT: No Fear Act

Purpose. To inform all employees of their rights under this law.

Expiration Date. This bulletin expires August 5, 2005

ACTION REQUIRED BY: August 5, 2005

Congress has mandated that all federal workers and managers be made aware of their rights and responsibilities by enacting the "Notification and Federal Employee Antidiscrimination and Retaliation Act of 2002," which is known as the NO FEAR Act. The Act requires NRCS to inform employees and applicants of their rights and protections available to them.

This is a reminder that all offices are to have posted the posters entitled:

**Prohibited Personnel Practices
Whistleblowing**

These posters may be found at

http://www.osc.gov/documents/pubs/post_ppp.pdf
http://www.osc.gov/documents/pubs/post_wbr.pdf

All supervisors and managers are required to complete training regarding their responsibilities under the whistleblower protection provisions of Title 5. Training may be obtained at:

<http://www.osc.gov/library.htm#2302c>

This is a mandated training for all supervisors and managers and certification of completion must be submitted to the State Administrative Officer by **August 5, 2005** in order to meet the National Headquarters deadline.

/s/ William P. O'Donnell

RONALD L. HILLIARD
State Conservationist

Dist: E

NO FEAR ACT
FOR SUPERVISORS
CERTIFICATE OF TRAINING

All supervisors are to certify that they have completed the training regarding their responsibilities as a supervisor under the whistleblower protection provisions of Title 5.

This training needs to be completed by August 5, 2005 and this certificate needs to be returned to Charlotte Wertz, State Administrative Officer.

The training may be accessed at <http://www.osc.gov/library.htm/2302c>

I _____ COMPLETED THE REQUIRED
(Print Name)

“NO FEAR ACT” TRAINING ON _____.
(Date)

Supervisor Signature _____